

A G E N D A

FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD

November 9, 2004 Meeting, 11:00 a.m.
EOC Conference Room, 1st Floor, Mason Building

SECTION I. AGENCY CONTRACTS

Requests approval of the following:

1. DEPARTMENT OF AGRICULTURE

1) Corn Marketing Program of Michigan Dewitt, MI	\$ 52,000.00 Total 100% Federal Funds Grant for in-state services to assess the economics and marketing opportunity for agricultural residues
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2. DEPARTMENT OF CIVIL SERVICE

1) American Society for Training and Development Alexandria, VA	\$ 80,000.00 Total 100% Restricted Five courses in the Human Performance Improvement program designed for experienced practitioners in training, human resources, and organization development who are responsible for improving performance for their organization
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3. DEPARTMENT OF COMMUNITY HEALTH

1) Central Michigan University Mt. Pleasant, MI	\$ 72,000.00 Total 100% Federal Grant agreement to provide funding for the distribution of pre-printed Medicaid and Medicare materials to each child in the state born to a mother receiving Medicaid benefits
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4. DEPARTMENT OF CORRECTIONS

1)	Community Programs, Inc. Waterford, MI	\$ 98,950.00	Total 100% Supervision Fee Revolving Fund To provide substance abuse testing services to Macomb County probationers
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5. DEPARTMENT OF HISTORY, ARTS, AND LIBRARIES

1)	Michigan Library Consortium Lansing, MI	\$ 60,000.00	Total GF/GP - 100% Vendor will provide access to the OCLC-the national bibliographic database used by libraries worldwide for the efficient and cost-effective cataloging and resource sharing of library materials and documents, including government documents
2)	Michigan Friends of Education Gregory, MI	\$ 163,750.00	Total GF/GP - 100% Provide and distribute statewide donated books and reading materials from publishers to eligible recipients
3)	Public Enrichment Foundation Kingsford, MI	\$ 163,750.00	Total GF/GP - 100% Provide and distribute statewide donated books and reading materials from publishers to eligible recipients
4)	Various subscription vendors (Listing on file)	\$ 835,000.00	Total GF/GP - 100% Subscriptions to periodicals and standing orders for materials in the Library of Michigan collections for patron use

6. DEPARTMENT OF LABOR & ECONOMIC GROWTH

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|----|--|---|
| 1) | Calhoun Intermediate School
District
Marshall, MI | \$ 33,855.00 Amendment
\$ 260,783.00 New Total
100% Federal Funds (Trade
Adjustment Assistance)
Additional TAA Funding to be
provided to the grantee to
carry out federally mandated
services for eligible program
participants |
| 2) | William N. Listman
Sterling Heights, MI | \$ 12,591.32 Amendment
\$ 32,591.32 New Total
100% Restricted Funds
Additional Funding for a
Special Assistant Attorney
General to defend the
Homeowner Construction Lien
Recovery Fund on behalf of
DLEG |
| 3) | Small Business Association
of Michigan
Lansing, MI | \$ 90,000.00 Total
100% Federal Funds
Grantee will conduct a program
to promote awareness and
purchasing of Energy Star
products |
| 4) | LIEA - Various Low-Income
Energy Assistance Grantees
(Listing on file) | \$ 20,000,000.00 Total
100% Restricted Funds
Grantees will provide energy
assistance services to low-
income customers in Michigan |
| 5) | Career Communications, Inc.
Overland Park, KS | \$ 204,750.00 Total
100% Federal Funds
Customization and printing of
130,000 copies of the Michigan
edition of <i>Your Get Ahead
Guide to a Future Career</i> |

7. DEPARTMENT OF NATURAL RESOURCES

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|----|---|--|
| 1) | Michigan State University
East Lansing, MI | \$ 747,507.00 Total
100% State Restricted or
Federal depending on specific
research project and funding
from listing - Research for the
protection and enhancement of
Michigan's natural resources |
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8. DEPARTMENT OF STATE POLICE

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| 1) | Holland Police Department
Holland MI | \$ 35,000.00 Total
100% Federal Funds
To offer traffic safety
equipment, overtime and
officer training for
participation in national
enforcement mobilizations |
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9. FAMILY INDEPENDENCE AGENCY

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|----|--|--|
| 1) | Community Recovery Services
Flint, MI | \$ 72,000.00 Total
100% Federal
Youth Mentor Recruitment &
Training and Youth Mentor
Match & Maintenance |
| 2) | Northern Lakes Community
Mental Health
Traverse City, MI | \$ 328,773.00 Total
100% Federal
Delinquency services including
assessment, treatment, and
monitoring |
| 3) | Inkster Public Schools
Inkster, MI | \$ 75,000.00 Total
100% Federal
Delinquency Prevention |
| 4) | Kalamazoo County Government
Kalamazoo, MI | \$ 750,000.00 Total
100% Federal
To link juvenile offenders and
their families to community-
based resources appropriate to
their needs |

9. FAMILY INDEPENDENCE AGENCY continued

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| 5) | Macomb County
Mt. Clemens, MI | \$ 600,000.00 Total
100% Federal
To provide a variety of
services including probation
monitoring, mental health, and
substance abuse treatment |
| 6) | Muskegon County Family Court
Muskegon, MI | \$ 62,500.00 Total
100% Federal
Delinquency prevention
programs |
| 7) | Jackson County
Jackson, MI | \$ 34,443.25 Amendment
\$ 51,046.19 New Total
100% Federal
Representation to be performed
in Jackson County |
| 8) | Traverse Bay Area
Intermediate School Dist.
Traverse City, MI | \$ 32,805.39 Total
100% Federal
School readiness home visits
to at-risk children 0-5 years
old |
| 9) | Foster Adoptive Family
Resource & Support Center
Battle Creek, MI | \$ 105,000.00 Total
100% Federal
Respite Care |
| 10) | Solid Ground
Roseville, MI | \$ 52,381.00 Total
100% Federal
To establish a multi-purpose
collaborative body in the
Roseville community to provide
foster care retention and
support services |

SECTION II. DMB CONTRACTS

Requests approval of the following:

NEW CONTRACTS

10. DEPARTMENT OF COMMUNITY HEALTH

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|----|---|--|
| 1) | Detroit Bio-Medical
Laboratories, Inc.
Farmington Hills, MI | \$ 366,175.44 (3 Years)
100% General Funds
071I4001378 Laboratory Services
for Walter Reuther Hospital |
| 2) | William James Harrison
Lansing, MI | \$ 87,420.00 (One-Time)
50% Federal, 50% State Funds
391R5200042 Medicaid Waiver
Consultation |
| 3) | Thermo Finnigan LLC
San Jose, CA | \$ 28,975.00 (One-Time)
100% Restricted Funds
391R5200035 Preventative
Maintenance for Triple Stage
Spectrometer |

11. DEPARTMENT OF INFORMATION TECHNOLOGY

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| 1) | CyberChannel
Wayne, PA | \$ 86,210.00 (6 Months)
100% Restricted Funds
071I4001376 Case Tracking
System for the Department of
Labor and Economic Growth,
Public Service Commission |
| 2) | Cypress, Inc.
Rochester Hills, MI | \$ 98,734.53 (2 Years)
100% Restricted Funds
084R5200084 Cypress Software
Maintenance Renewal for the
Bureau of Lottery |
| 3) | Job Skill Technology, Inc.
Auburn Hills, MI | \$ 40,195.00 (One-Time)
100% Federal Funds
084R4002930 Network Plato
Pathway Software for the
Department of Corrections |

11. DEPARTMENT OF INFORMATION TECHNOLOGY continued

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| 4) | Response Technology, Inc.
Renton, VA | \$ 38,025.00 (One-Time)
IT Revolving Funds
084R5200003 Software
Maintenance Renewal for the
Department of Corrections |
| 5) | SPSS Inc.
Chicago, IL | \$ 35,595.00 (1 Year)
100% Restricted Funds
084R5200177 SPSS Software
Maintenance Renewal for the
Department of Natural Resources |

12. DEPARTMENT OF MANAGEMENT AND BUDGET

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| 1) | Bell & Howell Mail &
Messaging Tech
Durham, NC | \$ 90,000.00 (10 Months)
100% Revolving Funds
071R5200034 Postage for Mail
Metering Machine |
| 2) | Bell & Howell Mail &
Messaging Tech
Durham, NC | \$ 50,000.00 (10 Months)
100% Revolving Funds
071R5200036 Repairs for Mailing
Equipment |
| 3) | Bell & Howell Mail &
Messaging Tech
Durham, NC | \$ 108,033.15 (9 Months)
100% Revolving Funds
071R5200053 Mailing Equipment
Maintenance |
| 4) | Bell & Howell Mail &
Messaging Tech
Durham, NC | \$ 204,903.51 (9 Months)
100% Revolving Funds
071R5200054 Mailing Equipment
Maintenance |
| 5) | Delphax Technologies, Inc.
Minnetonka, MN | \$ 437,315.00 (3 Years)
100% Revolving Funds
071I5200014 Supplies for
Delphax 180XE Printers |
| 6) | Delphax Technologies, Inc.
Minnetonka, MN | \$ 180,640.00 (10 Months)
100% Revolving Funds
071I5200060 Annual Maintenance
Agreement |

13. DEPARTMENT OF MILITARY AND VETERANS AFFAIRS

1)	Corporate Security Solutions Grand Rapids, MI	\$ 406,747.52 (3 Years) 100% General Funds 071I5200008 Fire Safety, Prevention, and Guard Services for the Grand Rapids Home for Veterans
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14. DEPARTMENT OF TRANSPORTATION

1)	Reprographics One Livonia, MI	\$ 234,461.25 (3 Years) 100% Restricted Funds 071I5200004 Plotter Media and Engineering Print Supplies
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15. DEPARTMENT OF TREASURY - BUREAU OF STATE LOTTERY

1)	Engineered Protection System, Inc. Grand Rapids, MI	\$ 46,080.00 (3 Years) 100% Restricted Funds 071I5200005 Alarm Services Monitoring
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CONTRACT CHANGES/EXTENSIONS

16. DEPARTMENT OF COMMUNITY HEALTH

1)	Huron Valley Ambulance Inc. Ann Arbor, MI	\$ 7,000.00 Amendment \$ 55,289.00 New Total 100% General Operating Funds 071B9000586 Ambulance Services for the Forensic Center
2)	Tichenor & Associates LLP Louisville, KY	\$ 150,000.00 Amendment \$ 3,525,000.00 New Total 50% Federal, 50% General Funds 071B0000070 Medicaid Long-Term Care Provider Audits
3)	Brent Williams Marshall, MI	\$ 47,813.00 Amendment \$ 238,862.00 New Total 100% Federal Funds 071B2001272 Inspection and Certification Services

17. DEPARTMENT OF CORRECTIONS

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|----|--|---|
| 1) | Gordon Food Service Inc.
Grand Rapids, MI | Authorization up to
\$ 2,317,662.70 Amendment
\$ 9,852,650.86 New Total
100% General Funds
071B1001090 Frozen Vegetables -
Statewide |
| 2) | Packerland, Inc.
Plainwell, MI | Authorization up to
\$ 666,000.00 Amendment
\$ 8,370,890.00 New Total
100% General Funds
071B3001362 Fresh Beef Products
for Michigan State Industries |

18. FAMILY INDEPENDENCE AGENCY

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|----|---|---|
| 1) | Michigan Community
Coordinated Child Care
Association (4Cs)
East Lansing, MI | \$ 3,000,000.00 Amendment
\$ 11,000.000.00 New Total
100% Federal Funds
071B1001598 Administer the
Teacher Education Compensation
Helps Project for the
Department of Child Development
and Care |
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19. DEPARTMENT OF INFORMATION TECHNOLOGY

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|----|--|---|
| 1) | Enfotech & Consulting, Inc.
Lawrenceville, NJ | \$ 125,000.00 Amendment
\$ 4,411,773.00 New Total
100% Federal Funds
071B1001740 Consulting Services
for Electronic Wastewater
Discharge Reporting System |
| 2) | IBM Global Services
Southfield, MI | \$ 505,245.00 Amendment
\$ 74,453,520.35 New Total
100% Federal Funds
071B60000116 Mainframe
Operations Contracts for the
Department of Labor and
Economic Growth, Unemployment
Agency |

19. DEPARTMENT OF INFORMATION TECHNOLOGY continued

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| 3) | Info Tech, Inc.
Gainesville, FL | \$ 175,123.00 Amendment
\$ 387,572.00 New Total
100% Restricted Funds
071B3001414 FieldManager Local
Support for the Department of
Transportation |
| 4) | Various Pre-Qualified
START Vendors | \$ 10,000,000.00 Amendment
\$ 25,000,000.00 Net Total
Various Funding Sources
START Program - Short-Term
Augmented Resources for
Technology for Statewide Use |

20. DEPARTMENT OF ~~LABOR AND ECONOMIC GROWTH~~ COMMUNITY HEALTH

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|----|------------------------------------|---|
| 1) | SWM Systems, Inc.
Kalamazoo, MI | \$ 194,610.35 Amendment
\$ 809,170.35 New Total
100% Federal Funds
071B2001208 EMS Training for
the Bureau of Health Services |
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21. DEPARTMENT OF MANAGEMENT AND BUDGET

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|----|--|---|
| 1) | Bob Barker Company, Inc.
Fuqua Varina, NC | \$ 25,000.00 Amendment
\$ 302,420.15 New Total
100% General Funds
071B8000059 Personal Hygiene
Products - Statewide |
| 2) | Maximus
Lansing, MI | \$ 250,000.00 Amendment
\$ 597,344.00 New Total
80% General, 20% Restricted
Funds
071B4200047 Cost Allocation
Plan Consulting for the State
Budget Office |
| 3) | Midwest Catalyst Group Inc
Lansing, MI | \$ 500,000.00 Amendment
\$ 515,293.33 New Total
100% General Funds
071B5200097 Transcription
Services - Statewide |

21. DEPARTMENT OF MANAGEMENT AND BUDGET continued

4)	Peckham Vocational Industries, Inc. Lansing, MI	\$ 824,975.55 Amendment \$ 6,142,553.33 New Total 100% Restricted Funds 071B9000683 Janitorial Services, Tenant & Land Division for the Secondary Complex
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22. DEPARTMENT OF MILITARY AND VETERANS AFFAIRS

1)	Unity Security, Inc. Comstock Park, MI	\$ 18,000.00 Amendment \$ 475,895.52 New Total 100% General Funds 071B1001095 Fire Safety, Prevention, and Guard Services for the Grand Rapids Home for Veterans
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23. DEPARTMENT OF STATE POLICE

1)	National Patent Analytical Systems, Inc. Mansfield, OH	\$ 105,738.00 Amendment \$ 844,944.00 New Total 100% Restricted Funds 071B0000693 Breath Alcohol Detecting Devices and Maintenance
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24. DEPARTMENT OF TRANSPORTATION

1)	Compton's Mowing Service Star City, IN	\$ 64,011.76 Amendment \$ 310,026.53 New Total 100% Restricted Funds 071B2001341 Roadside Mowing for Southwest Region
2)	Hi-Tec Building Services Jenison, MI	\$ 31,294.50 Amendment \$ 417,090.34 New Total 100% Restricted Funds 071B1001614 Roadside Mowing for Southwest Michigan

25. DEPARTMENT OF TREASURY

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|----|------------------|--------------------------|---------------|
| 1) | Title Check LLC | \$ 4,500,000.00 | Amendment |
| | Three Rivers, MI | \$ 18,214,240.00 | New Total |
| | | 100% Restricted Revenue | |
| | | 071B1001358 | Perform Title |
| | | Searches on Tax Reverted | |
| | | Properties | |

SECTION III. RELEASE OF FUNDS TO WORK ORDER

SECTION IV. REVISION TO WORK ORDER

SECTION V. CLAIMS - PERSONAL PROPERTY LOSS

26. DEPARTMENT OF COMMUNITY HEALTH

- 1) Keith Arnold \$ 24.00

The claimant (04-SAB-156) requests \$24.00 reimbursement for his cigarettes lost while under staff control. There is sufficient evidence that six packs of his cigarettes are missing, so the Department recommends approval of this claim for the sum of \$18.00.

- 2) Marian Bryant \$ 75.00

The claimant (04-SAB-157) requests \$75.00 reimbursement for missing jewelry and pain, suffering, and aggravation while under the control of the staff. There is not sufficient evidence to substantiate the claims; therefore, the Department recommends denial of this claim.

- 3) Darnell Collins \$ 25.00

The claimant (04-SAB-158) requests \$25.00 reimbursement for his prepaid phone card lost while under the control of staff. The Department recommends approval of this claim.

- 4) Brian Keith Williams \$ 5.00

The claimant (04-SAB-159) requests \$5.00 reimbursement for missing quarters while under the control of staff. As there is not sufficient evidence to substantiate this claim, the Department recommends denial of this claim.

26. DEPARTMENT OF COMMUNITY HEALTH continued

- 5) Brian Keith Williams \$ 10.00

The claimant (04-SAB-160) requests \$10.00 reimbursement for missing quarters while under the control of staff. An investigation determined there was not sufficient evidence to substantiate this claim; therefore, the Department recommends denial of this claim

27. DEPARTMENT OF CORRECTIONS

Employee Claims

- 1) Michael Arnett \$164.30

The claimant (04-SAB-136) requests \$164.30 reimbursement for his personal eyeglasses broken while breaking up a fight between inmates. The Department recommends approval of this claim.

- 2) Terry Piggott \$303.75

The claimant (04-SAB-154) requests \$303.75 reimbursement for his personal eyeglasses stolen while on duty. The glasses were taken while his back was turned. The Department recommends approval of this claim.

Inmate Claims

- 3) Dorothea Atanosian \$ 54.45
for Dustin Atanosian #233818

The claimant (04-SAB/DOC-261) requests \$54.45 reimbursement for Real Estate books ordered for her son but he never received. The Department recommends approval of this claim.

- 4) Henry Baker #451057 \$ 55.95

The claimant (04-SAB/DOC-266) requests \$55.95 reimbursement for MSI production bonus. The Department of Corrections Operating Procedures do not provide for reimbursement for such circumstances. The Department recommends denial of this claim.

27. DEPARTMENT OF CORRECTIONS continued

- 5) Thomas Bass #201882 \$ 42.62

The claimant (04-SAB/DOC-259) requests \$42.62 reimbursement for hobby craft items he ordered but did not receive. The Department recommends approval of this claim for the sum of \$45.17.

- 6) James Beasley #176460 \$999.99

The claimant (04-SAB/DOC-237) requests \$999.99 reimbursement for time he alleges he was illegally detained in Segregation. The Department of Corrections Operating Procedures does not provide for reimbursement for such circumstances. The Department recommends denial of this claim.

- 7) Lasan Bellamy #250213 \$ 87.90

The claimant (04-SAB/DOC-292) requests \$87.90 reimbursement for his TV lost while under the sole control of the Department. The Department recommends approval of this claim.

- 8) Melvin Christian-Bey #219016 (new radio)

The claimant (04-SAB/DOC-101) requests a new radio to replace his confiscated radio that was subsequently lost. The Department recommends approval of \$2.00 for the residual value of his radio from the Average Cost Schedule because he did not provide documentation of the purchase date and price.

- 9) Robert Bobo #245011 \$ 24.91

The claimant (04-SAB/DOC-293) requests \$24.91 reimbursement for a padlock and chess set lost while under the sole control of the Department. The Department recommends approval of this claim at residual value of \$3.11.

27. DEPARTMENT OF CORRECTIONS continued

- 10) Perry Branch #257121 \$260.35

The claimant (04-SAB/DOC-273) requests \$260.35 reimbursement for numerous cosmetics confiscated by staff and destroyed before a hearing could be held. Since a Department of Corrections Policy allows \$75.00 in store goods, the Department recommends approval of this claim **as an exception to the standard practice** for \$75.00.

- 11) Melvin Bullock #220315 \$999.99

The claimant (04-SAB/DOC-294) requests \$999.99 reimbursement for his partial dentures not packed with his property. Department of Corrections Procedures stipulate that items of an undetermined value are not reimbursable; therefore, the Department recommends denial of this claim.

- 12) Marcus Bynes #195124 \$ 21.19

The claimant (04-SAB/DOC-277) requests \$21.19 reimbursement for a pair of leather weightlifting gloves lost while under the sole control of the Department. Department of Corrections Operating Procedures stipulate that items of an undetermined value are not reimbursable; therefore, the Department recommends denial of this claim.

- 13) Richard Callahan #178589 \$ 18.25

The claimant (04-SAB/DOC-236) requests \$18.25 reimbursement for a watch he ordered but never received. The Department recommends approval of this claim.

- 14) James Carroll #231535 \$117.86

The claimant (04-SAB/DOC-265) requests \$117.86 reimbursement for his typewriter damaged while under the sole control of the Department. The Department recommends approval of this claim at one year's depreciation plus shipping & handling for the sum of \$107.20.

27. DEPARTMENT OF CORRECTIONS continued

- 15) Johnnie Chaney #254488 \$ 82.99

The claimant (04-SAB/DOC-295) requests \$82.99 reimbursement for his TV he ordered but never received. The Department recommends approval of this claim.

- 16) James Cheatom #168452 \$217.14

The claimant (04-SAB/DOC-264) requests \$217.14 reimbursement for his typewriter damaged while under the sole control of the Department. The Department recommends approval of this claim at residual value of \$21.71 for the 7-year-old typewriter.

- 17) Terry Clark #379871 \$121.33

The claimant (04-SAB/DOC-234) requests \$121.33 reimbursement for his footlocker and walkman staff allegedly damaged and a shirt staff allegedly took without giving him a Contraband Removal. There is no evidence to support staff damaged his footlocker and walkman and staff did not violate policy when they confiscated his shirt. The Department recommends denial of this claim.

- 18) Weltha Cobb #162364 \$ 3.85

The claimant (04-SAB/DOC-317) requests \$3.85 reimbursement for a wave cap and doo rag lost while under the sole control of the Department. The Department recommends denial of this claim because he contributed to the loss by reporting for transfer wearing these types of items. He has been transferred 96 times and is well aware this is a violation of policy.

- 19) William Daniel #261028 \$172.99

The claimant (04-SAB/DOC-296) requests \$172.99 reimbursement for 24 tapes and 2 tape cases lost while under the sole control of the Department. The Department recommends approval of \$46.11 for tape player, 24 tapes for \$78.75, and 2 tape cases for \$1.20, totaling \$126.06.

27. DEPARTMENT OF CORRECTIONS continued

20) Jaquan Davis #264672 \$300.68

The claimant (04-SAB/DOC-173) requests \$300.68 reimbursement for numerous items of personal property he alleges staff did not properly secure. Staff should have packed his property and stored it until he returned. Staff did not secure his property properly. The facility provided him with a replacement TV so he will not be reimbursed for the TV. Operating Procedures state that store items, perishable items, and toiletries are not reimbursable, so he won't be reimbursed for those items. The Department recommends approval of \$136.07 for the remaining items **as an exception to the standard practice.**

21) Ronrico Denham #234620 \$ 13.70

The claimant (04-SAB/DOC-229) requests \$13.70 reimbursement for 15 bars of soap lost while under the sole control of the Department. Operating Procedures stipulate that toiletries are not reimbursable; therefore, the Department recommends denial of this claim.

22) Darryl Dudley-AdisaEL #151365 \$254.95

The claimant (04-SAB/DOC-220) requests \$254.95 reimbursement for his prescription sunglass removed from inmate's possession due to the fact they were tinted. The facility allows inmates 30 days to send the item out or be picked up before disposing of the item. Claimant did not make arrangements for either disposition of the item and it was disposed of after 30 days. The Department recommends denial of this claim.

23) Ruby Earl #195501 \$101.00

The claimant (04-SAB/DOC-272) requests \$101.00 reimbursement for her TV damaged when the bulletin board fell off the wall and landed on it. Staff did not observe the event happen. One officer did see the TV on the floor with the bulletin board on top of it so several staff talked with claimant. She did not mention the incident to them. Based on this, there is not sufficient evidence to support reimbursement. The Department recommends denial of this claim.

27. DEPARTMENT OF CORRECTIONS continued

24) Michelle Edwards #378857 \$ 36.75

The claimant (04-SAB/DOC-297) requests \$36.75 reimbursement for her commissary items and several items stolen while under the sole control of the Department. The Department recommends approval of \$33.35 for her store order that had been delivered four days before she left on writ.

25) Calvin Evans #235903 \$ 79.50

The claimant (04-SAB/DOC-251) requests \$79.50 reimbursement for the TV he ordered but never received. The Department recommends approval of this claim.

26) Paul Glatz #150989 \$ 13.00

The claimant (04-SAB/DOC-298) requests \$13.00 reimbursement for his watch, address book, copy card, and room key lost while under the sole control of the Department. Staff do not remember these items being turned in when he departed for the hospital; therefore, the Department recommends denial of this claim.

27) Maria Gordon #338116 \$645.42

The claimant (04-SAB/DOC-276) requests \$645.42 reimbursement for numerous personal items confiscated as excess property and now missing. There is not enough credible information to determine a reimbursement for this claim; therefore, the Department recommends denial of this claim.

28) Terry Grace #153552 \$ 44.26

The claimant (04-SAB/DOC-260) requests \$44.26 reimbursement for a partial order from The Leather Factory he never received. The Department recommends approval of this claim for \$37.06.

27. DEPARTMENT OF CORRECTIONS continued

- 29) Arkem Hammock #258387 \$ 18.00

The claimant (04-SAB/DOC-230) requests \$18.00 reimbursement for his tape player damaged while under the sole control of the Department. The Department recommends approval of this claim at residual value of \$3.00 from the Average Cost Schedule.

- 30) Ivory Hampton #301641 \$ 36.95

The claimant (04-SAB/DOC-263) requests \$36.95 reimbursement for his tape player inappropriately disposed of by staff. The Department recommends approval of \$29.96 for the depreciated value of the one-year-old tape player plus shipping and handling.

- 31) Robert Heath #380029 \$ 4.40

The claimant (04-SAB/DOC-299) requests \$4.40 reimbursement for his lost Debitex vending machine card. Department of Corrections Operating Procedures stipulate that items of an undetermined value are not reimbursable so the Department recommends denial of this claim.

- 32) Samuel Henley #196496 \$999.99

The claimant (04-SAB/DOC-209) requests \$999.99 reimbursement for his typewriter sent out but possibly altered while waiting to be returned. The Department recommends approval of this claim at residual value of \$16.96 and \$91.03 for repairs for the total of \$107.99.

- 33) Timothy Hollon #277005 \$129.98

The claimant (04-SAB/DOC-300) requests \$129.98 reimbursement for his TV and watch lost while under the sole control of the Department. The Department recommends approval of \$16.00 for his four-year-old TV for \$16.00, \$1.22 for pro-rated shipping and handling, and \$5.00 for the residual value of his watch, totaling \$22.22.

27. DEPARTMENT OF CORRECTIONS continued

34) James Hoskins #204200 \$ 28.25

The claimant (04-SAB/DOC-086) requests \$28.25 reimbursement for his watch lost while under the sole control of the Department. The Department recommends approval of this claim.

35) Michael Howell #198924 \$ 22.00

The claimant (04-SAB/DOC-258) requests \$22.00 reimbursement for his headphones inappropriately disposed of by staff. The Department recommends approval of this claim at two year's depreciation for \$13.20.

36) Burton Hubbard #213994 \$ 30.00

The claimant (04-SAB/DOC-228) requests \$30.00 reimbursement for his lost radio and footlocker damaged while under the sole control of the Department. Investigation showed claimant did not own a radio so he will not be reimbursed for that item. The Department recommends approval of this claim for his footlocker at residual value of \$4.27.

37) Redell Irving #157779 \$ 9.50

The claimant (04-SAB/DOC-308) requests \$9.50 reimbursement for his headphones damaged while under the sole control of the Department. The headphones can be replaced under the lifetime warranty so he won't be reimbursed for that item. He also requested postage and handling costs, but showed no proof of the expense, so he can't be reimbursed for that expense. The Department recommends denial of this claim.

38) Sam Jones #231271 \$ 94.94

The claimant (04-SAB/DOC-267) requests \$94.94 reimbursement for his radio and 11 tapes lost while under the sole control of the Department. Claimant provided no proof of the cost or age of the radio so he will be reimbursed for the depreciated price from the Average Cost Schedule, \$2.00. The Department recommends approval of \$2.00 for the radio and \$78.92 for the tapes, totaling \$80.92.

27. DEPARTMENT OF CORRECTIONS continued

39) Jose Jurado #228942 \$100.00

The claimant (04-SAB/DOC-151) requests \$100.00 reimbursement for his radio/tape player lost while under the sole control of the Department as well as costs for postage, copies and inconvenience, violation of due process and prison rights. Department Operating Procedures do not address reimbursement for items not related to the property itself; therefore, they do not recommend reimbursement for anything other than the radio. The Department recommends approval of \$45.00 for his radio.

40) John Lee Keith #219085 \$ 24.00

The claimant (04-SAB/DOC-318) requests \$24.00 reimbursement for his silver chain with a cross lost while under the sole control of the Department. Claimant provided no proof of the price of the item, but they were silver so there is no depreciation. He stated he paid \$24 for the item and that is well below the \$50-maximum value of jewelry so the Department recommends approval of this claim.

41) Edmund Kuzia #320242 \$ 30.55

The claimant (04-SAB/DOC-268) requests \$30.55 reimbursement for his TV damaged while he was at dinner. After an investigation, it was determined the event was not the result of staff action/inaction; therefore, the Department recommends denial of this claim.

42) Evelyn Lehner #464129 \$ 15.44

The claimant (04-SAB/DOC-254) requests \$15.44 reimbursement for her radio damaged because staff did not properly pack it. The Department recommends approval of this claim for the purchase price of the radio of \$13.74.

27. DEPARTMENT OF CORRECTIONS continued

- 43) William Little #203715 \$ 43.50

The claimant (04-SAB/DOC-301) requests \$43.50 reimbursement for 40 Christian Science Monitor newspapers and a homemade chessboard and pieces lost while under the sole control of the Department. Department Operating Procedures list newspapers and items of undetermined value as not reimbursable; therefore, the Department recommends denial of this claim.

- 44) Timothy Lewis #229117 \$159.95

The claimant (04-SAB/DOC-302) requests \$159.95 reimbursement for his typewriter damaged while under the sole control of Department. The Department recommends approval of this claim at one year's depreciation for \$127.96.

- 45) Terell Manciel #135270 \$611.78

The claimant (04-SAB/DOC-303) requests \$611.78 reimbursement for numerous items of property he claims was not properly secure by staff resulting in a loss. Any items taken as excess property were returned to claimant on 2/3/04; therefore, the Department recommends denial of this claim.

- 46) Thaddeus Markham #251741 \$ 58.25

The claimant (04-SAB/DOC-235) requests \$58.25 reimbursement for his walkman stolen from his locker while under sole control of the Department. An investigation did not find any evidence the theft resulted from any staff violation of policy, so the Department recommends denial of this claim.

- 47) Thaddeus Markham #251741 \$ 14.39

The claimant (04-SAB/DOC-232) requests \$14.39 reimbursement for his scissors and a set of colored pencils lost while under the sole control of the Department. Hobbycraft items are not reimbursable according to Department Operating Procedures. The Department recommends approval of \$9.37 for the one-year-old pair of scissors.

27. DEPARTMENT OF CORRECTIONS continued

48) Antonio Marshall #241777 \$161.42

The claimant (04-SAB/DOC-250) requests \$161.42 reimbursement for his typewriter/word processor damaged when staff failed to pack it properly. Claimant did not provide a receipt but the Average Cost Schedule lists a typewriter at \$120.00. The Department recommends approval of this claim **as an exception to the standard practice** for \$120.00.

49) Elbert Mash #220255 \$900.00

The claimant (04-SAB/DOC-304) requests \$900.00 reimbursement for hospital x-rays allegedly lost by staff. An investigation did not find any evidence to support that staff took and lost any documents from his cell. The Department recommends denial of this claim.

50) Thomas Montrose #181596 \$ 67.98

The claimant (04-SAB/DOC-233) requests \$67.98 reimbursement for six tapes and beard trimmers he alleges staff did not pack up with his property. After an investigation, it was determined there was not sufficient evidence to substantiate a loss; therefore, the Department recommends denial of this claim.

51) Anthony Morton #162757 \$ 37.83

The claimant (04-SAB/DOC-195) requests \$37.83 reimbursement for his hobby craft order lost while under the sole control of the Department. Since he never had possession, the Department recommends approval of this claim.

52) Stoney Murray #249363 \$337.92

The claimant (04-SAB/DOC-211) requests \$337.92 reimbursement for numerous items of personal property missing since pickup of his property. His cosmetics/toiletries are not reimbursable according to Department Operating Procedures. He eventually received his TV and five tapes so he doesn't need to be reimbursed for those items. The ID numbers on his headphones and tapeplayer had been altered so ownership could not be established. His shirt and beard trimmers were not allowed at his level so these items were destroyed. He

27. DEPARTMENT OF CORRECTIONS continued

did not have a footlocker or shoes when he arrived, and there is no history of him having an adaptor, so he can't be reimbursed for these. The Department recommends denial of this claim.

53) Timothy Nichols #285215 \$103.50

The claimant (04-SAB/DOC-310) requests \$103.50 reimbursement for his TV damaged while under the sole control of the Department. The Department recommends approval of this claim at one year's depreciation of \$82.80.

54) Wayman Patterson #390905 Unspecified

The claimant (04-SAB/DOC-311) requests an unspecified amount for his TV damaged while under the sole control of the Department. The Department recommends approval of this claim at one year's depreciation of \$79.52.

55) James Percy #136356 \$ 93.15

The claimant (04-SAB/DOC-312) requests \$93.15 reimbursement for his TV damaged while under the sole control of the Department. Claimant did not provide a receipt so the value is based on the Average Cost Schedule amount of \$80. The Department recommends approval of \$32.00 for the three-year-old TV.

56) Maurece Peters #319852 \$ 16.34

The claimant (04-SAB/DOC-278) requests \$16.34 reimbursement for his tape player lost while under the sole control of the Department. The Department recommends approval of this claim.

57) James Ramsey #425126 \$ 82.40

The claimant (04-SAB/DOC-313) requests \$82.40 reimbursement for his TV damaged while under the sole control of the Department. The Department recommends approval of this claim.

27. DEPARTMENT OF CORRECTIONS continued

58) Anthony Reaves #170656 \$808.08

The claimant (04-SAB/DOC-275) requests \$808.08 reimbursement for numerous items of personal property. All items were either determined to be of an undetermined value and therefore not reimbursable or claimant agreed they could be disposed of or loss of the item could not be proven. The Department recommends denial of this claim.

59) Howard Sanders #215123 \$ 53.00

The claimant (04-SAB/DOC-262) requests \$53.00 reimbursement for numerous items of personal property missing after staff pickup. The Department recommends approval of this claim **as an exception to the standard practice** for four T-shirts, three pairs of socks, and a cassette tape for \$23.00.

60) Leary Saylor #214804 \$ 94.00

The claimant (04-SAB/DOC-305) requests \$94.00 reimbursement for his missing TV. He claims staff said the TV he reported stolen was found in an altered condition. After investigation, it was determined there is no evidence that the loss was as a result of staff action/inaction, violation of policy, or that it was lost while under the sole control of the Department. The Department recommends denial of this claim.

61) Ricky Shanks #146065 \$ 75.00

The claimant (04-SAB/DOC-257) requests \$75.00 reimbursement for one pair of leather dress shoes lost while under the sole control of the Department. There is not sufficient information to support this claim meets the criteria in Department Operating Procedures for reimbursement. The Department recommends denial of this claim.

62) Donald Simmons #159239 \$ 51.10

The claimant (04-SAB/DOC-314) requests \$51.10 reimbursement for his footlocker damaged while under the sole control of the Department. The Department recommends approval of this claim at one year's depreciation for \$40.88.

27. DEPARTMENT OF CORRECTIONS continued

63) Marcel Smith #185707 \$130.00

The claimant (04-SAB/DOC-306) requests \$130.00 reimbursement for his gold ring, a gold chain with pendant, and a gold earring lost while under sole control of the Department. The Department recommends approval of \$20.00 for the earring, \$50.00 for gold ring, \$50.00 for gold chain, and \$50 for the gold pendant, totaling \$170.00.

64) Keven Stange #154327 \$250.00

The claimant (04-SAB/DOC-255) requests \$250.00 reimbursement for his typewriter damaged while under the sole control of the Department. The Department recommends approval of this claim at residual value of \$19.08.

65) Joe Tillman #245986 \$ 25.29

The claimant (04-SAB/DOC-307) requests \$25.29 reimbursement for his headphones lost while under the sole control of the Department. The Department recommends approval of this claim.

66) Jerry Tomlin #147381 \$59.95

The claimant (04-SAB/DOC-280) requests \$59.95 reimbursement for his footlocker damaged while under the sole control of the Department. The Department recommends approval of this claim at residual value of \$4.27.

67) Marcus Williams #243786 \$ 39.00

The claimant (04-SAB/DOC-253) requests \$39.00 reimbursement for three T-shirts, three pairs of socks, and three tank top shirts allegedly not packed by staff. No violation of packing policy was found and no loss was proven. The Department recommends denial of this claim.

27. DEPARTMENT OF CORRECTIONS continued

68) Daniel Wilson #162068 \$ 59.00

The claimant (04-SAB/DOC-270) requests \$59.00 reimbursement for family photos mistakenly disposed of by staff. The photos' value cannot be determined and items of an undermined value are not reimbursable according to Department Operating Procedures. The Department recommends denial of this claim.

69) Danny Wilson #237562 \$ 75.75

The claimant (04-SAB/DOC-315) requests \$75.75 reimbursement for his chain with a cross and a watch lost while under the sole control of the Department. As claimant provided no receipt, the Department recommends approval of this claim at residual value of \$15.00.

70) Johnnie Wilson #190466 Unreadable

The claimant (04-SAB/DOC-256) requests an amount that was illegible for numerous items of personal property missing or broken when he was transferred. The Department recommends denial of this claim because all items were not reimbursable according to Department Operating Procedures.

28. DEPARTMENT OF MANAGEMENT & BUDGET

1) Rochelle Baron-Wong \$999.00

The claimant (04-SAB-161) requests \$999.00 reimbursement for damage to her vehicle from a unmarked, low-hanging pipe in the Ottawa Parking Ramp. The Department recommends approval of this claim.

29. DEPARTMENT OF STATE

1) Morgan Kenneth Carter \$999.99

The claimant (03-SAB-145) requests \$999.99 reimbursement for legal cost and lost income that resulted from a citation issued to the claimant for not having a valid automobile registration and not having a proper plate. However, it is not clear that the claimant's costs were the result of a Department error. The customer completed the transactions

29. DEPARTMENT OF STATE continued

that he intended to conduct in the branch on the day in question. The additional registration tab was not part of these transactions but part of a separate voided transaction related to another customer. Thus, a simple inspection of the document would have shown that the tab was not for the claimant's vehicle. The Department recommends denial of this claim.

2) Hazen Transport, Inc \$ 27.00

The claimant (04-SAB-139) requests \$27.00 reimbursement for a stop payment fee due to a check lost by the Department. The Department recommends approval of this claim.

3) Jane Peters \$120.00

The claimant (04-SAB-129) requests \$120.00 reimbursement for towing and impound charges due to a Secretary of State error. The Department recommends denial because the vehicle would have been towed because he was arrested on an outstanding felony warrant for parole violation.

4) Edith Wallace \$111.00

The claimant (04-SAB-122) requests \$111.00 reimbursement for costs incurred as a result of a Department of State error. The Department recommends approval of this claim.

5) Ronald Whitehead \$999.99

The claimant (03-SAB-020) requests \$999.99 reimbursement because the Department issued an incorrect title that he alleges lowered the amount he collected from his insurance company when he had an accident. The Department recommends denial of this claim.

6) Tracy Wirick \$213.00

The claimant (04-SAB-118) requests \$213.00 reimbursement for cost incurred for towing & storage charges due to a Secretary of State error. The Department recommends approval of this claim.

30. DEPARTMENT OF TRANSPORTATION

- 1) Charlie Bates \$559.63

The claimant (04-SAB-135) requests \$559.63 reimbursement for damage done his vehicle after hitting pothole. The Department had no knowledge that the condition existed prior to the date of the incident; therefore, the Department recommends denial of this claim.

- 2) Joe Collins \$999.99

The claimant (04-SAB-143) requests \$999.99 reimbursement for damage to his vehicle from hitting debris in road from a crumbling bridge. The Department had no knowledge that the condition existed prior to the date of the incident; therefore, the Department recommends denial of this claim.

- 3) Milan Gasko \$999.99

The claimant (04-SAB-149) requests \$999.99 reimbursement for damage to his vehicle after hitting a pothole. The Department had no knowledge that the condition existed prior to the date of the incident; therefore, the Department recommends denial of this claim.

- 4) Aneita Jones \$624.04

The claimant (04-SAB-026) requests \$624.04 reimbursement for damage to her vehicle after hitting pothole. The Department had no knowledge that the condition existed prior to the date of the incident; therefore, the Department recommends denial of this claim.

- 5) Beth Nannfeldt \$486.86

The claimant (04-SAB-144) requests \$486.86 reimbursement for damage to her vehicle after hitting pothole. The Department had no knowledge that the condition existed prior to the date of the incident; therefore, the Department recommends denial of this claim.

30. DEPARTMENT OF TRANSPORTATION continued

- 6) Tymecka Wray \$356.70

The claimant (04-SAB-142) requests \$356.70 reimbursement for damages to her vehicle after hitting pothole. The Department had no knowledge that the condition existed prior to the date of the incident; therefore, the Department recommends denial of this claim.

SECTION VI. CLAIMS - PERSONAL INJURY LOSS

31. DEPARTMENT OF HISTORY ARTS AND LIBRARIES

- 1) Jane Kerr \$999.78

The claimant (04-SAB-151) requests \$999.78 reimbursement for injuries she sustained in a fall at Anne's Cottage on Mackinac Island. The Mackinac Island State Park Commission took the necessary precautions to alert visitors of the driveway, which crosses the sidewalk at Anne's Cottage. The sidewalk is clearly marked with bright yellow caution paint, which is universally indicative of a notice that an individual needs to take notice of his/her surrounding. Claimant admits she was sightseeing and not watching where she was walking; therefore, the Department recommends denial of this claim.

SECTION VII. APPROVAL OF SPECIAL ITEMS

32. DEPARTMENT OF CORRECTIONS

- 1) The Department's monthly report submitted pursuant to the Administrative Procedures of 06202. A Copy of the report is on file with the State Administrative Board Secretary.

September 2004 - Barbara Brinkman - approved \$14.39 for pants that got splattered with bleach

Amy Karel - approved \$25.00 for pants that got splattered with bleach

Jacqueline Young - approved \$9.50 for a tire that got punctured due to object in the parking lot

32. DEPARTMENT OF CORRECTIONS continued

- 2) Requests permission to dispose of unclaimed and abandoned prisoner property without intrinsic value in accordance with PD-BCF-53.01, Section IV, Abandoned and Unclaimed Property from the following facilities

Adrian Correctional Facility, 10/25/2004

Saginaw Correctional Facility, 10/25/2004

West Shoreline Correctional Facility, 10/25/2004

33. DEPARTMENT OF MANAGEMENT AND BUDGET

The Department of State requests increases of \$200 to the petty cash funds in three Branch Offices. This would give Clarkston #189, Pontiac Northeast #181, and Waterford #182 each a petty cash fund of \$600.00. They have reviewed the request and conclude that it is reasonable for the circumstances.

34. FAMILY INDEPENDENCE AGENCY

- 1) The FIA appropriations bill requires that liens be placed on real property when State Emergency Relief (SER) is issued for mortgage payments, land contract payments, property taxes and home repairs. The lien is required when payments exceed \$250.00 on one or a combination of these services. Such payments were made for delinquent taxes, and the recipients have repaid the department in full. The Department is requesting permission from the Board to release the following lien:

\$ 373.66 at 1700 Meacham Road, Battle Creek, MI

- 2) The Department's monthly report submitted pursuant to the Administrative Procedures of 06202. A Copy of the report is on file with the State Administrative Board Secretary.

October 2004 - Ana Maria Lerma - claim closed - non-responsive

Barbara Jane Brock - claim closed - non-responsive

The Director of the Department of Management and Budget recommends approval by the State Administrative Board of the items contained in Section I and II of this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DMB Director or designee.

S U P P L E M E N T A L A G E N D A

FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD

November 9, 2004 Meeting, 11:00 a.m.
EOC Conference Room, 1st Floor, Mason Building

SECTION I. AGENCY CONTRACTS

SECTION II. DMB CONTRACTS

Requests approval of the following:

1s. DEPARTMENT OF STATE POLICE

Med-Eng Systems, Inc.	\$ 212,954.00	one-time
Ontario, Canada	100% Federal Funding	
	551R5200016	Bomb Squad
	clothing items	

SECTION III. RELEASE OF FUNDS TO WORK ORDER

SECTION IV. REVISION TO WORK ORDER

SECTION V. CLAIMS - PERSONAL PROPERTY LOSS

SECTION VI. CLAIMS - PERSONAL INJURY LOSS

SECTION VII. APPROVAL OF SPECIAL ITEMS

The Director of the Department of Management and Budget recommends approval by the State Administrative Board of the items contained in this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DMB Director or designee.

**S E C O N D
S U P P L E M E N T A L A G E N D A**

FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD

November 9, 2004 Meeting, 11:00 a.m.
EOC Conference Room, 1st Floor, Mason Building

SECTION I. AGENCY CONTRACTS

SECTION II. DMB CONTRACTS

Requests approval of the following:

1s. **DEPARTMENT OF STATE POLICE**

Aviation Specialties Unlimited	\$	40,115.80	one-time
Boise, ID		100% Federal Funding	
		551R5200012	Aviator Night
			Vision Imaging System

SECTION III. RELEASE OF FUNDS TO WORK ORDER

SECTION IV. REVISION TO WORK ORDER

SECTION V. CLAIMS - PERSONAL PROPERTY LOSS

SECTION VI. CLAIMS - PERSONAL INJURY LOSS

SECTION VII. APPROVAL OF SPECIAL ITEMS

The Director of the Department of Management and Budget recommends approval by the State Administrative Board of the items contained in this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DMB Director or designee.

S P E C I A L A G E N D A

FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD

November 16, 2004 Meeting, 10:50 a.m.
1921 Department of Conservation Room, 7th Floor, Mason Building

SECTION I. AGENCY CONTRACTS

SECTION II. DMB CONTRACTS

SECTION III. RELEASE OF FUNDS TO WORK ORDER

SECTION IV. REVISION TO WORK ORDER

SECTION V. CLAIMS - PERSONAL PROPERTY LOSS

SECTION VI. CLAIMS - PERSONAL INJURY LOSS

SECTION VII. APPROVAL OF SPECIAL ITEMS

1s. DEPARTMENT OF TREASURY

The City of Muskegon Heights requests approval of an application to issue Fiscal Stabilization Bonds pursuant to Act 80 of 1981, as amended, in an amount not to exceed \$1,800,000.00 for the purpose of funding the City's projected operating deficit for the fiscal year ending December 31, 2004.

The Director of the Department of Management and Budget recommends approval by the State Administrative Board of the items contained in this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DMB Director or designee.